



LICENSING ACT 2003  
Part A - Premises Licence

Premises licence number PR01581 (App to Transfer Premise Licence)

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description <b>Munchies</b> <b>59 Commercial Road</b>	
Post town <b>HEREFORD</b>	Postcode <b>HR1 2BD</b>
Telephone number <b>01432 341341</b>	

Where the licence is time limited the dates <b>Not applicable</b>
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Licensable activities authorised by the licence (All indoors unless otherwise stated) <b>Provision of late night refreshment (Indoors)</b>
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The times the licence authorises the carrying out of licensable activities <b>Monday-Sunday: 23:00 - 03:30</b>
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The opening hours of the premises <b>Monday-Sunday: 10:00 - 03:30</b>
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Where the licence authorises supplies of alcohol whether these are on and/ or off supplies <b>Not applicable</b>
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Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence  [Redacted]  [Redacted]  [Redacted]  [Redacted]  [Redacted]
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Registered number of holder, for example company number, charity number (where applicable)  
**12097540**

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol  
**Not applicable**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol  
**Not applicable**

### **Annex 1 - Mandatory conditions**

#### **Mandatory condition: door supervision**

Each individual required to carry out a security activity must be licensed by the Security Industry Authority

### **Annex 2 - Conditions consistent with the operating Schedule**

#### **Licensing objectives**

**General: Not applicable**

#### **Prevention of Crime & Disorder**

The premises licence holder will ensure that a minimum of 2 (two) SIA registered door supervisors will be employed at the premises on Friday and Saturday from midnight until the end of licensable activities. Where the premises is licensed until 0430hrs, the same principle will apply (2 x door supervisors employed from midnight to the end of licensable activities).

At all other times SIA registered door supervisors will be employed on a risk assessed basis

### **Annex 3 - Conditions attached after a hearing by the licensing authority on 21 May 2013**

#### **NON STANDARD TIMINGS**

An application for non-standard times was refused.

#### **CONDITIONS**

The application was granted in respect of the hours of operation of the licensable activities described in the box above together with the following conditions

1. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions particularly facial recognition. Cameras shall encompass all ingress and egress to the premises. Equipment MUST be maintained in good working order, be correctly time and date stamped, recordings MUST be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand (provided that the police will allow reasonable time for the recording to be obtained in the event that the request for recordings is made at a time when the premises are closed. The Recording

**Licensing Section, Herefordshire Council  
8 St Owen Street, Hereford. HR1 2PJ**

equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS MUST report the failure to the Police on contact number **0300 333 3000** immediately.

2. The Premises Licence Holder shall maintain a register of Door Supervisors which will be kept on the premises showing the names and addresses of the Door Supervisors, their badge numbers and shall be signed by the Door Supervisors as they commence and conclude duty. The register shall be made available on demand for inspection by an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or the police or an authority Officer of the SIA.

3. An incident log must be kept at the premises, and made immediately available on request to an 'authorised person' (as defined by Section 13 of the Licensing Act 2003), an authorised Herefordshire Trading Standards Officer or the Police, which must record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received
- (d) any incidents of disorder
- (e) seizures of drugs or offensive weapons
- (f) any faults in the CCTV system
- (g) any visit by a relevant authority or emergency service

4. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exists to the premises requesting the public to respect the needs of local residents and to leave the premises quietly.

5. Adequate refuge containers shall be located in the premises. Prominent, clear and legible signage (in not less than 32 font bold) shall be displayed at all exists to the premises requesting the public to respect the area and ensure that litter is disposed of properly and in appropriate litter bins.

6. The Premises Licence holder will ensure that the area immediately outside the premises is regularly checked for litter during operating hours and that any litter found is disposed of appropriately

7. All staff shall wear clothing which identifies them as members of staff of the premises.

8. The Premises Licence Holder and staff will not permit alcohol to be consumed on the premises.

9. The premises will be served by no less than three tills with staff to operate same at peak times (11:00 pm – 1:30 am Friday, Saturday and Sunday before Bank Holiday Monday) of service to ensure a fast throughput of customers.

#### **Annex 4 - Plans**

As attached

**LICENSING ACT 2003  
Part B - Premises licence summary**

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**Premises details**

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Post town <b>HEREFORD</b>	Post code <b>HR1 2BP</b>
Telephone number <b>01432 341341</b>	

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Name, (registered) address of holder of premises licence [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
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Registered number of holder, for example company number, charity number (where applicable) <b>12097540</b>
---

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies <b>Not applicable</b>
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Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Not applicable**

State whether access to the premises by children is restricted or prohibited

**Protection of Children:**

**Restricted access to hazardous areas including the kitchen**